

Pet Owners Checklist for Shipping Health Certificate(s) to USDA Endorsement Office

You must include this checklist with other essential documents identified below
when submitting your health certificate(s) for endorsement.

FAILURE TO PROVIDE ALL REQUIRED DOCUMENTATION MAY DELAY ENDORSEMENT

PET OWNER/EXPORTER'S INFORMATION

Name: _____

Telephone number(s): _____

Email address: _____

Date of departure from the United States: _____

Destination country: _____

USDA ACCREDITED VETERINARIAN'S INFORMATION

Name: _____

Hill Street Veterinary Hospital
555 Hill Street
York PA, 17403
(717) 843-6060
hillstreetvet@gmail.com

CHECKLIST

- Health Certificate(s).** Make sure the Health Certificate is signed and dated by the USDA Accredited Veterinarian and it includes the country of destination in the Consignee section.
- Rabies Vaccination Certificate** (if applicable to country requirements).
If rabies vaccination information (e.g., date of vaccination, date of expiration of vaccination, rabies vaccine brand name and/or manufacturer, or serial number) is recorded on the export health certificate, make sure it matches the rabies vaccination certificate's information.
- Rabies Titer Laboratory Report** (if applicable to country requirements).
- Other Required Test Results** (if applicable to country requirements).
- Import permit** (if applicable to country requirements).
- Payment Enclosed.** Either USDA APHIS User Fee Credit Account, check/money order payable to "USDA," or Credit Card Information Sheet. Checks must contain the payer's name and mailing address.
- Prepaid Express Return Label** (e.g., FedEx, UPS)*
Make sure to keep a record of the return tracking number. USDA cannot provide this information on an individual basis.

***VERYIMPORTANT: YOUR NAME AND ADDRESS SHOULD APPEAR IN BOTH THE TO AND FROM BLOCK OF THE RETURN LABEL.** The USDA address **should not appear anywhere** on your return label. The return label must be **prepaid**. We cannot accept a shipping label with your credit card information listed as the payment method.
- Date of departure from the U.S. is provided above.**
- Email addresses of both the Owner/Exporter and Veterinarian are provided above.**
By providing this information, you ensure we can immediately notify all involved parties of any problems with the health certificate(s).